



## Announcement of Bansomdejchaopraya Rajabhat University

Application for the Full-Time English Language Instructor Position (Foreign Employee)

(Annual Government Statement of Expenditure) No. 1/2022

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Bansomdejchaopraya Rajabhat University (BSRU) is currently accepting applications for consideration for one full-time English Language Instructor position (foreign applicants only) to work at English Program, Faculty of Humanities and Social Sciences. The details are as follows:

### 1. Application and documents

1.1 Applicants should download the application form on <http://hrmd.bsru.ac.th> and submit a copy of the completed application form, required documents, and receipt of payment for an application fee via email: [person\\_bsru@hotmail.com](mailto:person_bsru@hotmail.com). All applications must include the subject line "Job application for English Language Instructor position." from 30<sup>th</sup> September – 14<sup>th</sup> October 2021

1.2 **Application fee:** The application fee for all positions is 300 Baht per person. All applicants are required to pay the application fee by making a transfer to the account:

Account No. 016-6-02577-1

Krung Thai Bank

Account Name: "Rajabhad Institute of Bansomdej Chowpraya"

The application will be valid once the application fee has been paid. Fees once paid will not be refunded under any circumstances.

### 1.3 Job descriptions

- Teaching English to undergraduate students
- Teaching training courses in English and performing other academic-related services and activities as assigned
- Editing test and exam papers of the English Program and the university as assigned
- Being able to design and coordinate courses
- Being able to work full time (8.00 a.m. – 5.00 p.m.)

### 1.4 Salary and benefits

- Salary: 20,780 Baht
- Accommodation allowance: 8,000 Baht
- Compensation (Subsidized by English Program): 5,000 Baht
- Extra payment: Based on extra activities

### 1.5 Qualifications:

- Being a speaker of English (Non-Thai citizen) having English proficiency equivalent to the native speakers
- Having a Bachelor's Degree or higher in English, Linguistics, English Literature, Applied Linguistics, Translation and Interpretation, Teaching English as a Foreign Language, or other related fields
- If holding a degree other than those mentioned above, a qualified applicant must have an English teaching certificate and English teaching experience at an educational institute for at least two years (Having English teaching experience at a tertiary level is preferable.)
- Age not over 60 years old (until the closing date)

### 1.6 Required documents:

- A completed application form
- 3 Photos (1" x 1" taken with the last 6 months)
- A copy of ID (Passport and/or other official documents)
- A copy of academic records (degree and official transcript from each educational institution)
- A copy of an official English proficiency test result
- A copy of a resume or CV, employment certificate, course training certifications, or related certificate(s) (if applicable)

All copies must be signed by the applicant, certifying that is a true copy.

## 2. Selection Process

**2.1 Announcement of Eligible Candidates:** The name of eligible candidates who have passed initial screening shall be announced on 18<sup>th</sup> October 2021 on [www.bsru.ac.th](http://www.bsru.ac.th) and <http://hrmd.bsru.ac.th>. The date, time, and venue of selection examination will also be posted. Inquiries can also be made by phone at 0-2473-7000 Ext. 1104, 1111, 1112 after 16<sup>th</sup> October 2021.

**2.2 Examination Date:** Candidates are required to undertake an English Proficiency Assessment and perform a 20-30 minutes teaching demonstration including the interview. The examination dates and time are as follows:

- English Proficiency Assessment (CEFR) on Wednesday 20<sup>th</sup> October 2021 at 9:00 a.m. – 11:00 p.m.

- Assessment of teaching competency (teaching demonstration) and interview at 1 p.m. onwards

## 3. Announcement of selection result and contract

The result of the selection for the Full-Time English Language Instructor position (Foreign Employee) will be announced on [www.bsru.ac.th](http://www.bsru.ac.th) and <http://hrmd.bsru.ac.th> or contact 0-2473 -7000 Ext. 1104, 1111, 1112 on Wednesday 27<sup>th</sup> October 2021.

Employment contract is scheduled for 1<sup>st</sup> November 2021. The selected person will be employed as a foreign employee of the university under a one-year employment contract, and employment agreements must follow the employment contract form issued by Bansomdejchaopraya Rajabhat University.

Announced on 1<sup>st</sup> October 2021

*Linda Gainma*

(Assistant Professor Dr. Linda Gainma)

President